

The Annual Quality Assurance Report (AQAR)

Part – A

PROFILE OF THE COLLEGE

AQAR for the year

: 20/06/2012 to 17/06/2013

1. Details of the Institution

1.1 Name of the Institution

: SHRI SHIV SHAHU MAHAVIDYALAYA, SARUD

1.2 Address

: A/P Sarud Tal: Shahuwadi Dist: Kolhapur
(Maharashtra) Pin: 416214

Institution e-mail address

: srd56.cl@unishivaji.ac.in

Contact Nos.

: (02329) 244328

Name of the Head of
the Institution

: PRINCIPAL I. B. TAMBOLI

Tel. No. with STD Code

: (02329) 244328

Mobile

: 09420452494

Name of the IQAC Co-ordinator : DR. P.B. PATIL

Mobile

: 09420775672

IQAC e-mail address

: sssmiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) : N.A.

OR

1.4 NAAC Executive Committee No. & Date: EC/58/RAR/026 dated 10-03-2012

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address : www.shreeshivshahu.org

Web-link of the AQAR : <http://www.shreeshivshahu.org/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	--	January 2004	5 Years
2	2 nd Cycle	B	2.18	March 2012	5 Years

1.7 Date of Establishment of IQAC: DD/MM/YYYY 05/01/2010

1.8 AQAR for the year 2012-2013

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC :

This is the first AQAR to be submitted to NAAC after the Visit of the Peer team for second Cycle Assessment of the institution on 28-29 December 2011

10 Institutional Status

University State Central Deemed Private

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Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
Constituent College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self-Financing	<input type="checkbox"/>	Totally Self-Financing	<input type="checkbox"/>		

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	Certificate Course in Spoken English and Certificate Course in Retailing (under CoC), Remedial Course in Economics for B. A. I & B. Com I and Remedial Course in Accountancy & Statistics for B.com. I and II.								

1.12 Name of the Affiliating University : Shivaji University, Kolhapur

1.13 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University : NO

University with Potential for Excellence : NO UGC-CPE : NO

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DST Star Scheme : NO UGC-CE : NO

UGC-Special Assistance Programme : NO DST-FIST : NO

UGC-Innovative PG programmes : NO Any other (*Specify*) : NO

UGC-COP Programmes : NO

2. IQAC Composition and Activities

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	14
2.10 No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders: Total No. 05 Faculty : 02
Non-Teaching Staff : -- Students : 02 Alumni 01 Others : --

2.12 Has IQAC received any funding from UGC during the year? No

If yes, mention the amount : ---

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. : -- International : -- National : -- State : -- Institution Level : --

(ii) Themes : NIL

2.14 Significant Activities and contributions made by IQAC

The IQAC of the college has been consistently working in order to strengthen the criterion wise inputs and enhance the quality in higher education. It is making all its efforts to see that both the students and teachers accept the new challenges in education in the new millennium and be ready for it. At the beginning of the academic year the IQAC under the leadership of the Principal conducts a meeting of the teaching and administrative staff and guides them to undertake activities that would add qualitative value to the institution. Activities related to curricular, co curricular and extracurricular are planned through the Academic Calendar. Academic and Research programmes are given prime importance and are at the top of the agenda. Teachers are motivated to make optimum use of the ICT tools and all new techniques in classroom teaching.

The following are the significant activities made by the IQAC

1. Encouragement to faculty members to participate in extension activities in larger numbers
2. Training to Staff and students to use computers
3. Optimum use of ICT tools
4. Strengthened computer lab with internet facility
5. Encouraged staff to take up research Viz. Minor Project, M. Phil. and Ph.D.

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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action		Achievements
1.	Implementing the recommendations made by the Peer Team at the First and the Second accreditation	The report submitted by the Peer Team at the time of the Second accreditation was read out in the staff meeting at the beginning of the academic year and it was decided to implement a few recommendations during the year. The IQAC made it sure to see that 5 recommendations were implemented effectively during the year.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body : Yes : No :

Management : Syndicate : -- Any other body : --

Provide the details of the action taken :

The AQAR prepared by the IQAC was placed before the LMC for approval. As per the suggestions of the LMC, the changes were made and final draft was prepared

Part – B

Criterion – I

1. Curricular Aspects:

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	N.A.	N.A.	N.A.	N.A.
PG	N.A.	N.A.	N.A.	N.A.
UG	02 (Arts & Commerce)	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	02	Nil	Nil	02: Certificate Course in Retailing & Certificate Course in Spoken English under COC
Others	01	Nil	Nil	Nil
Total	05	Nil	Nil	Nil

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The college is bound by the norms and regulations of the Shivaji University, Kolhapur to whom it is affiliated and therefore there is no much flexibility with regard to curriculum. However, the college enjoys limited freedom in connection with the subject options. It provides 05 subject options at first year and 01 at second year total 06 in Arts Degree Programme and in 01 subject option at First year and 01 at Third year total 02 in Commerce Degree Programme.

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(ii) Pattern of Programmes:

Pattern	Number of programmes
Semester	B. A. I, II, III and B. Com I, II & III
Trimester	N.A.
Annual	N.A.

1.3 Feedback from stakeholders* Alumni : -- Parents : √ Employers: - Students : √
(On all aspects)

Mode of feedback : Online : -- Manual : √ Co-operating schools (for PEI) : --

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The curriculum for the UG courses is designed and revised by the Shivaji University every three years with the help of the BoS in the concerned subject. The faculty members in the college contribute to it by preparing a unit or a chapter or by preparing the Self Instructional Material (SIM). 02 Teachers contributed in the curriculum and 03 participated in the workshops of their related papers.

The details of the revision of syllabi is given below

Sr. No	Course	Dept.	Revision of UG Course Syllabi			Contribution of No. of Teachers in Syllabi Revision/Upgradation		
			Ist Year Comp & Opt. Paper No.	2 nd Year Comp, Opt.& IDS Paper No	3 rd Year Paper No. comp & spl Paper No.	Unit writers	SIM writers	Workshop participation
1	B. A.	Marathi	---	---	---	--	--	02
2		Hindi	---	---	7 to 16	--	--	--
3		English	A & B 1 & 2	---	---	--	--	--
4		History	--	--	--	--	--	--
5		Geography	---	---	---	--	--	01
6		Economics	---	---	---	--	--	--
7		Sociology	---	---	7 to 16	--	--	--
8		Political Sci.	---	---	7 to 16	--	--	--
9.	B.Com	Commerce & Management	---	---	Ad. Acc. Paper I to IV Cop. Dev. I II BRF I,II PMKT I,II	--	--	--

1.5 Any new Department/Centre introduced during the year. If yes, give details. : **No**

Criterion – II

2. Teaching, Learning and Evaluation:

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	20	06	12	---	2 (Principal & Dir. Of P.E.

2.2 No. of permanent faculty with Ph.D : 04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	06	---	14	---	---	---	---	---	---	---

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty	Visiting Faculty	Temporary Faculty
---	---	06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Others
Attended Seminars/	04	57	--	--
Presented papers	06	41	--	--
Resource Persons	--	--	03	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The IQAC is very keen as far as Teaching Learning process is concerned. It prepares Academic Calendar and Teaching Plan is prepared well in advance. The teachers are asked to

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make their teaching student centric rather than exam oriented. The teachers are all the time motivated to use interactive and participatory approach in teaching. Each department is given laptop and 3 LCD projectors are installed in big classrooms and are used as the most advanced tool of teaching frequently by the teachers. The Language departments support their teaching by screening of VDO clips, short films or movies and plays based on the texts prescribed.

As the most effective measure of learning, the library is given free and open access to students. The alumni are also benefitted by it. The OPEC facility in the library has proved very useful to students and teachers. The students make optimum use of the Internet facility in Library, English Lab, Geography Department and Economics Department. Marathi Day, Hindi Day, English Day, Geography Day are celebrated in order to create interest among the students about the subject of their interest. Besides this, lectures on eminent national personalities are also delivered in order to inculcate human values in students.

2.7 Total No. of actual teaching days :
during this academic year

233

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

The evaluation system is under the control of Shivaji University, Kolhapur and the college conducts all the exams according to the university guidelines. Since 2010, the university has adopted semester system from entry level at U.G. It was implemented entirely to B. A. I, II, III and B. Com I, II and III classes in 2012.

Besides this, the college has been conducting internal exams for the benefit of students as a part of continuous evaluation reforms. These reforms include Assignments, Tutorials, Seminars, Oral tests etc.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Curriculum restructuring	Curriculum Revision	Member of BoS	Member of writing team of syllabus	Syllabus Development Workshop member
--	02	--	--	--

2.10 Average percentage of attendance of students :

90 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division			
		% of Ist Class with Distinction	II %	III %	Pass %
B. A. III	112	36.60	35.71	0.89	73
B. Com III	54	44.44	20.37	----	64.81

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC monitors and evaluates the teaching and learning process from time to time. The review of the Academic Calendar and all curricular, co curricular and extracurricular activities is taken in the quarterly meeting by the IQAC. It seen that the academic calendar is strictly followed and implemented accordingly. The HoD's are advised to look after the effective implementation of the Teaching Plan. In order to keep good coordination among all the departments, the IQAC has advised all the HoD's to conduct meetings with their colleagues at least twice a year and agenda and minutes of the meetings are put on record and are duly taken note by the Principal from time to time. Attendance of students is taken in the class for each lecture by the concerned subject teacher. A committee is formed which scrutinizes the PBAS forms of the teachers every year. The IQAC also keeps busy in guiding and motivating the teachers in exploring new and innovative ways of teaching and learning consistently.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	01
HRD programmes	---
Orientation programmes	--
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	---
Others	---

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2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	----	----	---
Technical Staff	-----	---	---	----

Criterion – III

3. Research, Consultancy and Extension:

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Realizing the decisive role Research, Consultancy and Extension, the IQAC has been making consistent effort to promote research activities, Minor and Major projects and research leading to M.Phil and Ph.D. Those, who are on the verge of retirement are encouraged to present and publish papers. Of course, as the college runs only Arts and Commerce Programme, there is little space for consultation. Students are also motivated to take part in different research activities in and outside college. In order to promote their writing skill, they are encouraged to write on their area of interest in college wall paper, *Mrudhagandha* and magazine *Pradnayjali* every year. They are also sent to take part in different seminars and workshops.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	--
Outlay in Rs. Lakhs	--	--	Rs. 70,000	--

3.4 Details on research publications

	International	National	State
Peer Review Journals	--	--	--
Non-Peer Review Journals	17	09	05
e-Journals	--	--	--
Conference proceedings	--	--	--

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3.5 Details on Impact factor of publications:

Range : NIL Average : NIL h-index : NIL Nos. in SCOPUS : NIL

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2012-13	UGC wro, Pune	Rs. 70,000	Rs. 65,174
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			Rs. 70,000	Rs. 65,174

3.7 No. of books published i) With ISBN No. : 05 Chapters in Edited Books : Nil

ii) Without ISBN No. : 01

3.8 No. of University Departments receiving funds from

UGC-SAP : N.A. CAS : N.A. DST-FIST: N.A.

DPE : N.A. DBT Scheme/funds: N.A.

3.9 For colleges: Autonomy : N.A. CPE : NA DBT Star Scheme : N.A.

NSPIRE : N.A. CE : N.A Any Other (specify): ---

3.10 Revenue generated through consultancy : Ni;

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3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	01	01	03	--
Sponsoring agencies	--	UGC	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons : 06

3.13 No. of collaboration International : -- National : -- Any other : --

3.14 No. of linkages created during this year : Nil

3.15 Total budget for research for current year in lakhs : Nil

From funding agency : Nil From Management of University/College : NIL

Total : NIL

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialized	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	--	--	--	--	01	--

3.18 No. of faculty from the Institution

who are Ph. D. Guides : 02
and students registered under them : 02

3.19 No. of Ph.D. awarded by faculty from the Institution : N.A.

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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF : Nil SRF : Nil Project Fellows : Nil Any other : Nil

3.21 No. of students Participated in NSS events:

University level : 109 State level : NIL

National level : NIL International level : NIL

3.22 No. of students participated in NCC events:

University level : 48 State level : 02

National level : 02 International level : Nil

3.23 No. of Awards won in NSS:

University level : Nil State level : Nil

National level : Nil International level : Nil

3.24 No. of Awards won in NCC:

University level : Nil State level : Nil

National level : Nil International level : Nil

3.25 No. of Extension activities organized

University forum : Nil College forum : Nil

NCC : 03 NSS : 03 Any other : Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

The NSS and the NCC unit of the college always strive to reach to the community near By the college premises by organizing different kinds of extension activities. The NSS unit adopts a village every year and works for the benefit of the villagers. The NCC cadets crate social awareness among the natives of the village and sometimes make a demo of traffic rules at the nearby town.

Criterion – IV

4. Infrastructure and Learning Resources:

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres	--	UGC & Mgt. share	--
Class rooms	18	--	UGC & Mgt. share	--
Laboratories	03	--	--	--
Seminar Halls	---	--	-	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

Both the administration and library is computerized and upgraded from time to time. The library automation is completed

4.3 Library services:

	Existing up to 19/6/12		Newly added 20/6/12 to 17/6/13		Total upto 17/6/13	
	No.	Value	No.	Value	No.	Value (Rs.)
Text Books	7153	3,95692	385	25719	7538	4,21411
Reference Books	4603	6,32312	130	31448	4733	6,63760
e-Books	--	--	--	--	--	--
Journals	13		3	---	16	--
e-Journals	--	--	Inflibnet	5000	--	5000
Digital Database	--	--	--	--	--	--
CD & Video	--	--	---	--	--	--
Others: PDCC	857	172074	169	45217	1026	217291
Total	12626	1200078	687	107384	13313	1307462

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4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	17	02	07	03	Nil	Yes	Yes	--
Added	16	--	--	--	--			
Total	33	02	07	03	Nil	Yes	Yes	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

There are nine departments each department is provided with a computer unit with Wi-Fi internet facility. Apart from this there are two computer labs – one for Retailing and another for English language with 10 and 6 computers each with internet facility. There are also two computers kept for students for free internet usage in the library. There is free internet access given to teachers and students in both the labs.

4.6 Amount spent on maintenance in lakhs :

i) ICT

Nil

ii) Campus Infrastructure and facilities

Rs. 20,000

iii) Equipments

Rs. 1,05,835

iv) Others

Nil

Total :

Rs. 1,25,835

In addition to this, the Parent society has spent major expenses for infrastructure repairs and maintenance, electricity and other repairs from time to time.

Criterion – V

5. Student Support and Progression:

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC of the college tries to seek students' support and looks for their consistent progression. They are informed orally and through the college prospectus about various welfare schemes such as Open Access in the library, Girl Adoption, Financial support to poor and promising students etc. there is a registered Association of the Alumni which is in constant touch with the college. There is a Redressal Cell which addresses students' concern. The meetings of the Student's Council are held periodically in which problems of students are discussed and efforts are made to tackle and solve every problem.

5.2 Efforts made by the institution for tracking the progression

The IQAC advises the teachers to monitor and track the progression of the students. The followings are some steps undertaken to see the students' progression.

1. Attendance of students is taken in the class.
2. Students are given free access in the library and sometimes are also helped with necessary books and journals on the account of the faculty.
3. Teachers maintain the record of exam results of all students and guide the average students from time to time in order to improve their learning and passing percentage.
4. Students are encouraged for curricular and extracurricular activities

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
589	--	--	--

(b) No. of students outside the state :

Nil

(c) No. of international students

Nil

	No	%
Men	359	60.95

	No	%
Women	230	39.05

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Last Year							This Year						
Gen	SC	ST	OBC	Phy. Chall.	others	Total	Gen	SC	ST	OBC	Phy. Chall.	others	Total
416	41	01	69	Nil	31	558	423	58	01	64	Nil	43	589

Demand ratio : As per the requirement of each department and faculty, enough number of students are admitted to the course and no one is deprived of the admission. Therefore, the Demand ratio is 1:1

Dropout ratio is 94.73 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS State PSC UPSC Others

5.6 Details of student counseling and career guidance

There is a Personality Development and Counseling Centre (PDCC) which carries out counseling and conducts lectures for students interested in Competitive Exams. It also guides them for job opportunities and when possible conducts Campus Interviews for them with the help of some company.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	10	04	Nil

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5.8 Details of gender sensitization programmes

There is Yuvati Vikas Manch and Sachetana Mandal, Women's Grievances Redrassal Cell, Anti Ragging Committee exclusively working for safety and security of girl students. Various programmes are conducted to sensitize all students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level : 50 National level : Nil International level: Nil

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	--	--
Financial support from other sources (University)	04	Rs. 20,000
Number of students who received International/ National recognitions	--	--

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

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5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

There are no major grievances from students. All minor grievances, complaints are sorted out in the meeting of the Grievances Cell.

Criterion – VI

6. Governance, Leadership and Management:

6.1 State the Vision and Mission of the institution

Vision:

- To impart knowledge and inculcate ethical and humanitarian values among hilly and rural people.
- To awaken the woman power through higher education

Mission:

- “ Kuni na raho durbal adnya, mhanuni ha shikshan yadnya”
(Education for the unlearned and the weak)

6.2 Does the Institution has a management Information System

Yes. The college has a management information system. It works on two levels- Academic and Administrative. The IQAC has maintained all types of record with regard to Academic Plan and its effective implementation. The administrative department is all computerized and record is maintained up to date. The admission process, Examinations forms, Accounts and computer carried works. There are 6 computers in the office with Xerox machine and 4 printers for carrying out the work fast and effectively. Apart from this the library is also computersied. There are two computers with a printer for issuing on line books.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum of all classes is developed by the university and implemented by college. However, some faculty members contribute to it by writing some units or preparing SIM for U.G. and P.G. classes. Some others attend the workshops on the papers and give some oral instructions in the workshop.

6.3.2 Teaching and Learning

The IQAC strives for student learner centric teaching. The teachers are motivated to make optimum use of ICT and other audio visual aids to make their teaching more enjoyable and effective. Teaching plan is prepared and is followed by them. All possible efforts are made to see that students are satisfied and benefited by the teaching.

6.3.3 Examination and Evaluation

There is a semester system for all classes and as per the order and guidelines of the university, the exams are conducted fairly and smoothly twice a year. The Question papers and answer sheets are sent by the university well in advance and the assessment is carried out at CAP centers chosen by the university except assessment of first year degree class of which assessment is done in the college. In addition to this, the college conducts on its own some tests and tutorials for the benefit of students.

6.3.4 Research and Development

The IQAC is also very keen about the growing need of research and development of students and faculty. There is a Research and Recognition Committee formed order to promote the research aptitude in teachers. As a result of this, two teachers awarded Ph.D. degree and one more teacher is on his way of completion.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The institute gives priority for the growth of library, ICT and Physical infrastructure as well as instrumentation

6.3.6 Human Resource Management

The teaching and administrative staff is provided with necessary facilities for their academic and administrative growth. It is seen that students' all round development takes place through extracurricular activities of N.S.S., N.C.C., cultural programmes and Sports. Both students and teachers are motivated to attend various seminars, workshops and see that they stand to the test of time.

6.3.7 Faculty and Staff recruitment

The recruitment process of teaching and Administrative staff takes place in accordance with the rules and regulations laid down by the Government of Maharashtra. 6.3.8

Industry Interaction / Collaboration

As the institute runs only Arts and Commerce Programme, there is little opportunity for Industry interaction or collaboration. However, the Commerce and Banking department tries to give exposure to students by making visits to industries or corporate companies.

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6.3.9 Admission of Students

The institution follows the reservation policy of the Government in admission to various programmes. Students are given admission on merit list and preference is given to students who belong to the mother institute

6.4 Welfare schemes for

Teaching	GPF, PF, Credit Society, TBF
Non teaching	PF, Credit Society
Students	Student Aid Fund, Scholarships, Various financially supporting practices by the faculty

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	Internal
Administrative	Yes	Govt. Auditor	Yes	Internal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes N.A. No N.A.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

There is active support of the Alumni Association of the institute. When and while it is needed, the Association members extend their support and help to the college. It also gives financial support to students who are meritorious.

6.12 Activities and support from the Parent – Teacher Association

The Parent- Teacher Association is active in the college. Though it is not feasible to conduct regular meetings with the Parents, they are in constant touch with the teachers and the management. Yet every year the institute organizes an official meeting with the parents in which they make suggestion and also give their feedback.

6.13 Development programmes for support staff

When possible, the institute asks the support staff to develop their skill by attending seminars, workshops and Orientation Programmes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The institute has taken care of the environmental pollution caused by cutting down the trees by the trespassers. In order to protect the trees, the institute has fenced it premises. It has also introduced a practice among the students to maintain the campus eco friendly and addiction free. Every day an hour is kept for cleaning the campus as a part of **Swachatta Abhiyan**.

Criterion – VII

7. Innovations and Best Practices:

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The institute has constituted an Internal Green Audit Committee in order to make a systematic plan for the plantation and preservation of trees and other natural resources on the college campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Taking into account the growing environmental problems, the institute has prepared the following Plan of Action at the beginning of this year;

1. Regular cleaning of the Campus by N.S.S. volunteers and N.C.C. cadets.
2. Tree plantation
3. Conservation of trees already planted
4. E- waste management

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The followings are the Best Practices introduced this year:

1. No garlands, bouquets for function but a book for the guests and speakers
2. Addiction free campus

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Following activities and programmes were organized during this year:

1. Tree Plantation was carried out on a hill of Grampanchayat, Sarud
2. Rallies with regard to eco friendly programmes
3. A bicycle Rally in the taluka named ***Vasundhara Bachav Sahyadri Bachav*** was organized.

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7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

NIL

8. Plans of institution for next year

1. To work out on SWOT, analyze it and apply it in the functioning of the institution.
2. To provide more facilities to students in learning
3. To support the PDCC

Date : 31-12-2015

Place : Sarud

Dr. P. B. Patil


Coordinator, IQAC

Shri. I. B. Tamboli


Chairperson, IQAC
Principal
Shri Shiv-Shahu Mahavidyalaya, Sarud,
Tal. Shahuwadi, Dist. Kolhapur.

Kuni na raho durbal adnya, mhanuni ha shikshan yadnya
Maji Aamdar Shri Babasaheb Patil (Sarudkar) Shikshan Sanstha's

Shri Shiv Shahu Mahavidyalaya, Sarud

Tq: Shahuwadi, Dist: Kolhapur

(Affiliated to Shivaji University, Kolhapur)

Questionnaires for Feedback on Teachers

Questionnaire No. 1

Student Feedback on Teachers 2012-2013

1.	Excellent	:	8 %
2.	Very Good	:	18 %
3.	Good	:	24 %
4.	Average	:	48 %
5.	Below Average	:	2 %

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Exit Questionnaires by Students

Questionnaire No. 2

Feedback Analysis on Institution 2012-2013

Feedback Related to-

1. Faculty	: 30%
2. Extracurricular Activities	: 30%
3. Infrastructure	: 35%
4. Learning Resources	: 25%
5. Administration	: 20%

Kuni na raho durbal adnya, mhanuni ha shikshan yadnya
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Feedback by Parents 2012-2013

Feedback Related to-

Pupils: with regard to satisfaction %

- | | |
|--------------------------------|-----|
| 1. Teaching: | 70% |
| 2. Learning resources: | 60% |
| 3. Problem solving: | 60% |
| 4. Security & safety measures: | 80% |

College: with regard to satisfaction %

- | | |
|--------------------|-----|
| 1. Administration: | 65% |
| 2. Infrastructure: | 55% |
| 3. Facility: | 60% |
| 4. Expectations: | 70% |

Best Practice: 1: 2012-2013

1. Title of the Practice: Presenting a book instead of bouquet to chief guest.
2. Goal: To inculcate the value of book reading.
3. Context: Growing environmental degradation is the main concern before the society. We, as responsible educational institute wish to address this problem and wide spread the message of health and hygienically good among students.
4. The Practice: We offer a book to the chief guest of any function organized in the college.
5. Evidence of Practice: Feedback from the visitors in the visitor book.
6. Problems encountered and resources required: As it is anti traditional practice, many times the chief guests and speakers feel it a strange kind of welcome gestures. However they are convinced by us and then they appreciate the practice.

Best Practice: 2: 2012-2013

1. Title of the Practice: Addiction free campus,
2. Goal: To deprive the students and teachers of all sorts of addiction.
3. Context: It is high time that the old and the young generation should learn the impact of all pro addictive drugs. Therefore we want to keep them away from all kinds of addictions. We want to make the campus and addiction free campus.
4. The Practice: We do not allow any students or teacher to enter the campus while smoking or eating tobacco. If anybody violates this order he is punished by the principal.
5. Evidence of Practice: Flex and digital boards on the campus.
6. Problems encountered and resources required: Initially students who are new in the institutions quarrel with the authorities but soon they adjust themselves to this practice.

Dr. P. B. Patil



Coordinator, IQAC

Shri. I. B. Tamboli



Chairperson, IQAC
Principal
Shri Shiv-Shahu Mahavidyalaya, Sarad,
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